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## Export L/C Advising

UBL Customers	250
Non UBL Customers	400
Through Banks	400
Advising discrepancies to negotiating Bank	350
Transferable L/C	1,000
Transferable L/C with Amendments	500
Dispatch of Export documents (courier)	300

## Export L/C Amendment

UBL Customers	200
Non UBL Customers	250
Through Banks	250
Confirmation (per quarter; min. QAR 500)	Variable
Negotiation Commission (min. QAR 500)	0.250%

## Documentary Collections

OFDBC(Collection) Commission (min. QAR 500)	0.250%
IFDBC Commission (min. QAR 300)	0.150%
IFDBC returned document charges where draft has been accepted	500
IFDBC document released free of payment	300
IFDBC handling charges (if documents are required to transfer to other banks)	200

## Guarantees

Shipping Guarantee Issuance	500
Letter of Guarantee Issuance (min. QAR 500 or % p.m. for 1st Qtr)	0.125%
Amendment in LG (Other than extension)	300
Re-issuance of Gurantee (at customer request)	300

## Exchange Compensation

All foreign currency transactions with no conversion	0.250%
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## Sme Accounts

Facility Disbursement (Total approved exposure)	1%
Penal Charges on interest rate on TOD (per annum)	14.50%
Amendment Charges (other than fixed period loan) minimum 5,000	1.50%
Pre settlement or early settlement fee	0.50%

For additional information call:

**4488-2260**  
**4444-1314**

United Bank Limited  
P.O. Box 242,  
Doha, Qatar

## Schedule of Charges 2024

QAR/ SOC/ 01-2018

General Banking

Account Services (Incidental Charges)

If Corporate/Company Account balance falls below QAR 15,000 (in equivalent foreign currency p.m.)	250
Signature Verification - Individual Account cheque	5

Fixed Deposit

Penalty - Pre-mature withdrawal - (Less % on p.a. contracted Interest amount)	1%
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Account Operation  
Individual Account

Cheque Book Issuance (first cheque book)	Free
Additional Cheque Book Issuance - (Minimum 25 leaves)	15
Stop Payment - Cheques ( per cheque)	25
Stop Payment - Cheques ( per cheque book)	100
Copies of Old Cheques/Transaction documents (per item) if less than a year	10
Copies of Old Cheques/Transaction documents (per item) if more than a year	20
Issuance of Duplicate Statement - 1-5 years	10
Issuance of Duplicate Statement - more than 5 years	20
loose cheque - Over the counter cash withdrawal (If amount less than QR: 1,000)	10
Cheque Book not collected within a month	20
Returned Customer Cheque (Insufficient balance)	400
Returned Customer Cheque ( represent again)	20
Closing of account less than 01 year	50

Company / Commercial Accounts

Cheque Book Issuance (First Cheque Book)	Free
Additional Cheque Book Issuance - (Minimum 50 leaves)	18
Stop Payment - Cheques (per cheque)	50
Stop Payment - Cheques (per cheque book)	200
Copies of Old Cheques/Transaction documents (per item) if less than a year	100
Copies of Old Cheques/Transaction documents (per item) if more than a year	175
Issuance of Duplicate Statement - 1-5 years (statement per month)	50
Issuance of Duplicate Statement - more than 5 years (statement per month)	100
Cheque Book not collected within a month	25
Returned Customer Cheque - ( Insufficient balance)	600
Returned Customer Cheque - ( represent again)	600
"WPS Salary Processing Fee (min. QAR 50/-, max. QAR 1,100/-) (Details available at branch counter)	As per QCB directive
Transferring one account to another account inside the Bank	Free

Activation of dormant account	200
Closing of account within 3 months	250
Signature Verification	10
Return customer cheque (any other reason)	250
Issuance of Liability Letter to other Banks	250
Issuance of Clearance Letter to other Banks	200
Issuance of any other letter as per the Customers' request	100
Certificate of Balance to Auditors	250
Post Dated Cheques (0.25% Commission on the cheque amount - Min 25 max 500)	25
Standing Order between Current/call A/C. (Balance sweep Orders) - Monthly	Free
Commercial Account Overdraft Charges - TOD (per month)	50
Cheques Certified Good for Payment	350
CR expired for over 3 months	500
Valid CR not provided after 04 month and every subsequent month	200 per month
Credit Report Request	150
MT940	
Monthly Fee (per account)	350

Debit / ATM Card

First Card Issuance	Free
Card renewal charges (on expiry)	Free
Card replacement/Supplementary/Lost	50
Cash withdrawal through Debit Cards (Qatar)	Free
Cash withdrawal through Debit Cards (GCC)	15
Cash withdrawal through Debit Cards (other countries)	15
Card not collected within a month	25
ATM/DEBIT Card dispute handling charges (for non disputed cases)	25

Clearing & Collections

Special Clearing	100
Inward/Outward Collection cheque (+ correspondent bank charges + courier charges)	75
Retrun inward Collection cheque (+ correspondent bank charges + courier charges)	300
Handling of post-dated cheques (per cheque) + respective charge	25
Withdrawal of Post-dated cheques (after deposit) before presentation / maturity date (per cheque)	100

All rates are in Qatari Riyal.

Remittances

Tezraftaar Remittance (PKR only) – USD 100 and above	Free
Tezraftaar Remittance (PKR only) – Below USD 100	10
Amendment / Cancellation &/or Recall of TezRaftaar Transaction	30
Issuance of Tezraftaar statement	100
Payments through Central Bank (Individual / Corporate / Company)	
Less than QAR 100	0.60
From QAR 100 to QAR 1 Million	4
More than QAR 01 Million	6
Foreign Telegraphic transfers to other countries (from individual accounts)	15
Foreign Telegraphic transfers to other countries (corporate/companies accounts)	80
Cancellation & Recall of Foreign TT's	100

Demand Drafts & Pay Orders

Issuance of Demand Draft/Pay Order	10
Cancellation of Demand Draft or Pay Order (individual Accounts)	35
Cancellation of Demand Draft or Pay Order (Company Accounts)	50
Stop payment of Demand Draft/Pay Order( Individual Accounts)	50
Stop payment of Demand Draft/Pay Order(Company Accounts)	100

Standing Instructions

Registration	75
Processing Charges (plus remittance + courier/post)	50
Amendment of standing instruction	50
Cancellation of standing Instruction	100
Charges on rejected transaction due to insufficient funds	100

General Letters & Certificates

All types of letters/confirmations/Reports & Certificates	50
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Swift Inquiries/complaints

Swift messages (tracer/followups)	25
Correspondence due to wrong information provided by the customer (one time charges)	30

Trade Services  
Letter of Credit (Import)

L/C Commission (min.QAR 500 or % per month for 1st Qtr)	0.15%
Acceptance Commission (min.QAR 500 or % per month for 1st Qtr) from the date of acceptance to draft maturity irrespective of L/C validity (for full issuance period)	0.15%
Credit Report on (Drawer / Beneficiary)	100
L/C by Mail	100
L/C by Courier	250
L/C by BY SWIFT/TELEX	400
Postage (for all transactions)	100
L/C Amendment Commission (other then extension)	200
Discrepancy rectification (charged in USD)	\$100